

Alaska Association of Fire and Arson Investigators
Board of Directors Meeting
Wednesday, August 3, 2016 12:00 PM
By Teleconference, Alaska

- a. **Call to Order:** Meeting was called to order at 12:04 pm by President Balega
- b. **Roll Call:**
 - a. BOD Present – Balega, Cuthbert, Lewis, Meneses, Welde, Jager, Misecwicz
 - b. BOD Absent – Crisp
 - c. Visitors – Eddie Athey, Adam Montoya
- c. **Approval of Agenda:**
 - a. **MOTION:** by Meneses to accept the agenda as presented. The motion was seconded by Cuthbert. The motion **PASSED** without objection.
- d. **Approval of Minutes:**
 - a. 03/28/16 Annual Membership General Meeting Minutes: **MOTION:** by Cuthbert to accept the meeting minutes of 03/28/16. Motion seconded by Lewis. The motion **PASSED** without objection.
 - b. 04/01/16 BOD Meeting Minutes: **MOTION:** by Meneses to accept the meeting minutes of 04/01/16. Motion seconded by Jager. The motion **PASSED** without objection.
 - c. 05/04/16 BOD Meeting Minutes: **MOTION:** by Misecwicz to accept the minutes of 05/04/16. Motion seconded by Meneses. The motion **PASSED** without objection.
 - d. The June meeting minutes will be forthcoming from Balega.
- e. **Agenda Items:**
 1. **Reports**
 - a. President:
 - i.) Balega is working on the application for a SAM Account & DUNS Number. Balega is using his own personal information for the Association application. Cuthbert is shown as the Second Administrator in the application.
 - ii.) The Association may apply for its own Gaming Permit. There was discussion about whether it was worth pursuing.
 - iii.) Gary Thomas has been appointed as the Recording Secretary.
 - iv.) ATF is changing its Decon Solution requirements from “Dawn” to “Simple Green – Purple”.
 - b. Treasurer: Balega reported that the General Checking Account has a balance of \$8,381.27, General Savings Account has a balance of \$15,275.77 and the Seminar Checking Account has a balance of \$2,000.00. Balega reported that the Association has the paid following bills: Annual Website fee: \$37.00, Annual Website Maintenance: \$32.95, and a “Go-To Meeting” fee: \$49.00. New Trading Coins have been paid for: \$3,049.00. The Association now owns the art-work on the coins. Athey advised that he still had old coins for sale. The Board advised him to stop selling the old coins. The new coins will be arriving soon. Balega reported income of \$175.00 from IAAI for membership renewals.

- c. Vice President: Cuthbert reported that the membership list is up to date, and that some bad e-mail addresses have been resolved. Any issues should be e-mailed to Cuthbert. Membership Cards are being worked on. A lifetime certificate for Plumb is being worked on. The Board discussed a numbering protocol for the membership cards. The Committee will be working with Richard on art work in September.
- d. Ways and Means: Lewis reported that 500 Trading Coins have been ordered. It was suggested that the coins sell for \$20.00 per coin.
- e. Training: Balega has been invited to teach a class for the North Slope Borough. Misecwicz will draft up certificates for the class. Balega advised that DVD versions of the CFI Trainer modules are not available.
- f. Legislative: Balega thanked Jager and Templeton for their efforts in getting SB91 passed. The Arson III law has been signed by the Governor and has been enacted. Chief Ethridge and Balega are discussing AAFAI attendance at the Alaska State Fire Chiefs Conference. The BOD discussed possible topics of interest, and whether attendance was necessary this year. The BOD want to express their support of the Chiefs for their obligation and commitment to support Fire Investigation. The BOD discussed the value of Regional Task Forces for better Fire Investigation, and interfacing with the State Fire Marshal's Office. Lewis advised that he is aware of a grant available for supporting Fire Investigation in rural areas. Misecwicz will coordinate a collective discussion with Dave Tyler and Steve Shreck and the Rural Fire Chiefs. Balega will make himself available for a follow-up meeting on the topic on August 18 or 19. Balega will schedule a meeting with the BOD and Nakano, Tyler, and Steve Shreck.

2. Old Business

- a. Meeting Teleconference: Misecwicz will explore whether a Fairbanks teleconference system is available for the AAFAI BOD teleconference meetings. **MOTION:** by Welde to continue with the Go-To Teleconference Service for another month, for a cost of \$49.00. The motion was seconded by Jager. The motion **PASSED** without objection.
- b. 2017 Seminar, Juneau: Jager reported that Jason Mardirosian is on board. The training track is being developed. There may be a segments on "Post Blast Investigation" and "Large Scale Fire Scene Investigations". Additional input is welcome. Direct it to Crisp and Welde. A brochure for the 2017 Seminar should be available for the Alaska State Firefighters Conference on September 1st.

3. New Business

- a. None

4. Good of the Order:

- a. Adam Montoya was thanked for his help on the web-site, and was offered congratulations on his promotion.
- b. Jager reported an Arson II conviction Juneau. Scanlon will test out for IAAI - CFI

5. **Adjournment: MOTION:** by Misecwicz to adjourn. Cuthbert seconded the motion. The vote **PASSED** unanimously and the meeting was adjourned at 1:07 pm.

Respectfully submitted,
Gary R. Thomas
Recording Secretary for AAFAI